



Position Opening for Policy Advocate/Director

Posted: Jan. 5, 2022

The Schools, Health & Libraries Broadband (SHLB) Coalition seeks an energetic, personable and team-oriented policy advocate with a public interest/government background to serve as Policy Advocate/Director. The ideal candidate has a graduate degree in public policy or a law degree, 3-7 years of broadband or technology policy experience and strong writing skills. This person will work with federal and state policy-makers, including on Capitol Hill, regarding broadband policy issues and funding programs. Knowledge of broadband and technology policy issues preferred. Physical location in the Washington DC area is preferred but not required.

The SHLB Coalition is a growing national public interest organization based in Washington DC with over 300 members from around the U.S. Our mission is to promote open, affordable, high-quality broadband for anchor institutions and their communities. (Anchor institutions include schools, libraries, healthcare providers, public housing, museums, higher education, community centers and other community service organizations.) We work on a variety of broadband issues such as E-rate, Rural Health Care, pole attachments, Universal Service reform, broadband mapping, spectrum policy, access for higher education, and federal broadband infrastructure programs such as those created by Congress in the Infrastructure Investment and Jobs Act. More information is available at www.shlb.org.

This is a new position that will report directly to the Executive Director. The salary range is between \$70,000 to \$90,000, depending on skills and experience. Responsibilities include:

- Working with the Executive Director to develop and implement policy positions to promote our mission.
- Leading calls with SHLB members to formulate advocacy strategies.
- Initiating meetings and developing relationships with policymakers.
- Organizing speakers for our events, including our Annual Conference in October.
- Analyzing and suggesting changes to federal and state legislation.
- Drafting and filing comments with the FCC, NTIA and other government agencies.
- Representing the SHLB Coalition in other coalitions and interacting with our allies on a regular basis.
- Speaking at broadband conferences around the U.S.

Expected start date: March 1, 2022

Key attributes required:

- A strong commitment to working with anchor institutions to help solve the digital divide for people without access to affordable, high-quality broadband.
- Flexibility to adapt to a fast-paced and changing environment.
- Knowledge of federal and/or state legislative and regulatory processes.
- Familiarity with the variety of broadband technologies and stakeholders.
- Able to work on multiple projects simultaneously.
- Able to collaborate closely and positively with all SHLB staff on operations, communications, Annual Conference and events, and membership recruitment and retention.
- Able to work remotely (SHLB does not currently maintain an office)
- Able to acquire and maintain your own computer, cellphone and other work equipment.
- Willingness to learn.

The SHLB Coalition is an equal opportunity employer. Candidates with a diverse background are especially encouraged to apply. All qualified applicants will receive consideration without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status or other legally protected status.

Interested candidates should send a cover letter and resume to Emily Olson, SHLB COO and Chief of Staff at eolson@shlb.org.